

SBVC
Program Review

11/02/2018
MINUTES
9:00 a.m. – 11:00 a.m.
B 125

Members:	Daniel Algattas	X	Botra Moeung	A	X = Present A = Absent
	Keynasia Buffong	A	Sandra Moore	X	
	Raymond Carlos	X	Krista Ornelas-Mora	X	
	Laura Cross	X	Girija Raghavan	X	
	Paula Ferri-Milligan	X	Jose Recinos	X	
	Christie Gabriel	X	Johnny Roberts	X	
	Todd Heibel	X	David Smith	X	
	Tim Hosford	X	Anna Tolstova	A	
	Robert Jenkins	X	Abena Wahab	A	
	Carol Jones	X	Kay Weiss	X	
	Edward Jones	X	Kevin Williams	A	
	Melissa King	X	Stephen Villasenor	A	
	Joel Lamore	X	Kay Dee Yarbrough	X	
	Michael Mayne	A	Guests:		
	Kenny Meloncon	X			

TOPIC	DISCUSSION	FURTHER ACTION
Approval of Minutes	<p>The Committee reviewed the Minutes from the meetings of October 5 and October 19; the Minutes of October 5 were incorrectly dated October 10.</p> <p>Joel Lamore made a Motion to approve the minutes with a change in the date of the Minutes titled October 10 to October 5 and with the provision that the vote about the proxy (Committee previously voted not to allow proxies during the needs assessment rankings.) be added; the Motion passed unanimously.</p>	
Needs Assessment Ranking – Faculty & Classified positions	<p>The balance of the meeting was spent voting to rank Faculty and Classified Needs Assessment Requests.</p> <p>See following Addendums A & B for ranking results.</p>	
Next Meeting	Friday, November 16, 2018 from 9-11 in B-125.	

Addendum 1 - PROGRAM REVIEW COMMITTEE *FACULTY* NEEDS RANKING 11/01/18

	APPLIED TECHNOLOGY	Culinary Arts – Baking	4	
	ARTS & HUMANITIES	Art	7	
	MATH & BUSINESS-CIT	Math Replacement (retiree)	1	
	SCIENCE	Pharm Technician	13	
1.	SOC SCI HUMAN DEV & PHYS ED	Psychology (1)	15	
	STUDENT EQUITY & SUCCESS	Student Hlth Svcs/FT Lic Bhvrl Hlth Coun	8	
	APPLIED TECHNOLOGY	Culinary Arts – Baking	5	
	ARTS & HUMANITIES	Art	9	
	MATH & BUSINESS-CIT	Math Replacement (retiree)	0	
2.	SCIENCE	Pharm Technician	13	14
3.	SOC SCI HUMAN DEV & PHYS ED	History	13	4
	STUDENT EQUITY & SUCCESS	Student Hlth Svcs/FT Lic Bhvrl Hlth Coun	9	
	APPLIED TECHNOLOGY	Culinary Arts – Baking	7	
	ARTS & HUMANITIES	Art	8	
	MATH & BUSINESS-CIT	Math Replacement (retiree)	0	
	SCIENCE	Biology	10	
	SOC SCI HUMAN DEV & PHYS ED	Child Development	9	
4.	STUDENT EQUITY & SUCCESS	Student Hlth Svcs/FT Lic Bhvrl Hlth Coun	13	
	APPLIED TECH	Culinary Arts – Baking	9	
5.	ARTS & HUMANITIES	Art	13	
	MATH & BUSINESS-CIT	Math Replacement (retiree)	0	
	SCIENCE	Biology	11	
	SOC SCI HUMAN DEV & PHYS ED	Child Development	5	
	STUDENT EQUITY & SUCCESS	DSP&S Counselor	8	
	APPLIED TECHNOLOGY	Culinary Arts – Baking	10	
	ARTS & HUMANITIES	Communication Studies	7	
	MATH & BUSINESS-CIT	Math Replacement (retiree)	0	
6.	SCIENCE	Biology	14	
	SOC SCI HUMAN DEV & PHYS ED	Child Development	8	
	STUDENT EQUITY & SUCCESS	DSP&S Counselor	10	
	APPLIED TECH	Culinary Arts – Baking	12	
	ARTS & HUMANITIES	Communication Studies	8	
	MATH & BUSINESS-CIT	Math Replacement (retiree)	0	
	SCIENCE	Physics	8	
7.	SOC SCI HUMAN DEV & PHYS ED	Child Development	14	
	STUDENT EQUITY & SUCCESS	DSP&S Counselor	8	
8.	APPLIED TECHNOLOGY	Culinary Arts – Baking	14	
	ARTS & HUMANITIES	Communication Studies	9	
	MATH & BUSINESS-CIT	Math Replacement (retiree)	0	
	SCIENCE	Physics	11	
	SOC SCI HUMAN DEV & PHYS ED	Psychology (2)	2	
	STUDENT EQUITY & SUCCESS	DSP&S Counselor	11	
	APPLIED TECHNOLOGY	Electricity/Electronics Accelerated	7	
	MATH & BUSINESS-CIT	Math Replacement (retiree)	0	
	SCIENCE	Physics	10	
	SOC SCI HUMAN DEV & PHYS ED	Psychology (2)	4	
9.	STUDENT EQUITY & SUCCESS	DSP&S Counselor	12	12
10.	ARTS & HUMANITIES	Communication Studies	12	6

Addendum 1 - Continued

APPLIED TECHNOLOGY	Electricity/Electronics Accelerated		
11. ARTS & HUMANITIES	Communication Studies		
MATH & BUSINESS-CIT	Math Replacement (retiree)		
SCIENCE	Physics		
SOC SCI HUMAN DEV & PHYS ED	Psychology (2)		
STUDENT EQUITY & SUCCESS	DSP&S Counselor		
APPLIED TECHNOLOGY	Electricity/Electronics Accelerated	11	
12. ARTS & HUMANITIES	American Sign Language	15	
MATH & BUSINESS-CIT	Math Replacement (retiree)	0	
SCIENCE	Physics	11	
SOC SCI HUMAN DEV & PHYS ED	Psychology (2)	5	
STUDENT EQUITY & SUCCESS	Student Hlth Svcs FT Nurse Practitioner	7	
APPLIED TECHNOLOGY	Electricity/Electronics Accelerated	11	
13. ARTS & HUMANITIES	English (1)	14	
MATH & BUSINESS-CIT	Math Replacement (retiree)	0	
SCIENCE	Physics	10	
SOC SCI HUMAN DEV & PHYS ED	Psychology (2)	7	
STUDENT EQUITY & SUCCESS	Student Hlth Svcs FT Nurse Practitioner	8	
APPLIED TECHNOLOGY	Electricity/Electronics Accelerated	13	
ARTS & HUMANITIES	English (1)	2	
MATH & BUSINESS-CIT	Math Replacement (retiree)	0	
14. SCIENCE	Physics	15	
SOC SCI HUMAN DEV & PHYS ED	Psychology (2)	8	
STUDENT EQUITY & SUCCESS	Student Hlth Svcs FT Nurse Practitioner	13	
15. APPLIED TECHNOLOGY	Electricity/Electronics Accelerated	14	
ARTS & HUMANITIES	English (2)	2	
MATH & BUSINESS-CIT	Math Replacement (retiree)	0	
SCIENCE	Chemistry	10	
SOC SCI HUMAN DEV & PHYS ED	Psychology (2)	13	
STUDENT EQUITY & SUCCESS	Student Hlth Svcs FT Nurse Practitioner	10	
16. APPLIED TECHNOLOGY	Automotive/Diesel	13	
ARTS & HUMANITIES	English (2)	2	
MATH & BUSINESS-CIT	Math Replacement (retiree)	0	
SCIENCE	Chemistry	11	
SOC SCI HUMAN DEV & PHYS ED	Psychology (2)	10	
STUDENT EQUITY & SUCCESS	Student Hlth Svcs FT Nurse Practitioner	12	
APPLIED TECHNOLOGY	Welding	11	
ARTS & HUMANITIES	English (2)	5	
MATH & BUSINESS-CIT	Math Replacement (retiree)	0	
SCIENCE	Chemistry	11	
SOC SCI HUMAN DEV & PHYS ED	Psychology (2)	11	
17. STUDENT EQUITY & SUCCESS	Student Hlth Svcs FT Nurse Practitioner	13	
18. APPLIED TECHNOLOGY	Welding	14	10
ARTS & HUMANITIES	English (2)	8	
MATH & BUSINESS-CIT	Math Replacement (retiree)	0	
19. SCIENCE	Chemistry	14	8
SOC SCI HUMAN DEV & PHYS ED	Psychology (2)	11	
APPLIED TECHNOLOGY	Aeronautics	11	
ARTS & HUMANITIES	English (2)	10	
MATH & BUSINESS-CIT	Math Replacement (retiree)	1	
20. SCIENCE	Nursing – Peds/Med Surg	14	
SOC SCI HUMAN DEV & PHYS ED	Psychology (2)	9	

Addendum 1 - Continued

	APPLIED TECHNOLOGY	Aeronautics	13	
	ARTS & HUMANITIES	English (2)	12	
	MATH & BUSINESS-CIT	Math Replacement (retiree)	0	
	SCIENCE	Chemistry (2)	7	
21.	SOC SCI HUMAN DEV & PHYS ED	Psychology (2)	15	
22.	APPLIED TECHNOLOGY	Aeronautics	17	
	ARTS & HUMANITIES	English (2)	16	
	MATH & BUSINESS-CIT	Math Replacement (retiree)	0	
	SCIENCE	Chemistry (2)	11	
	SOC SCI HUMAN DEV & PHYS ED	Psychology (3)	4	
	APPLIED TECHNOLOGY	HVAC-R Electricity/Electronics	8	
23.	ARTS & HUMANITIES	English (2)	18	
	MATH & BUSINESS-CIT	Math Replacement (retiree)	0	
	SCIENCE	Chemistry (2)	11	
	SOC SCI HUMAN DEV & PHYS ED	Psychology (3)	10	
24.	APPLIED TECHNOLOGY	HVAC-R Electricity/Electronics	16	12
	ARTS & HUMANITIES	Theatre Arts	11	
	MATH & BUSINESS-CIT	Math Replacement (retiree)	0	
25.	SCIENCE	Chemistry (2)	16	6
	SOC SCI HUMAN DEV & PHYS ED	Psychology (3)	7	
	APPLIED TECHNOLOGY	Electricity/Electronics – Regular	8	
26.	ARTS & HUMANITIES	Theatre Arts	13	
	MATH & BUSINESS-CIT	Math Replacement (retiree)	1	
	SCIENCE	Biology	11	
	SOC SCI HUMAN DEV & PHYS ED	Psychology (3)	12	
	Dropped to two votes each.			
	APPLIED TECHNOLOGY	Electricity/Electronics – Regular	9	
	MATH & BUSINESS-CIT	Math Replacement (retiree)	1	
27.	SCIENCE	Biology	16	
	SOC SCI HUMAN DEV & PHYS ED	Psychology (3)	8	
	APPLIED TECHNOLOGY	Electricity/Electronics - Regular	10	
	MATH & BUSINESS-CIT	Math Replacement (retiree)	1	
28.	SCIENCE	Psych Technician	14	
	SOC SCI HUMAN DEV & PHYS ED	Psychology (3)	8	
	Dropped to one vote each.			
29.	APPLIED TECHNOLOGY	Electricity/Electronics – Regular	13	
	MATH & BUSINESS-CIT	Math Replacement (retiree)	0	
	SOC SCI HUMAN DEV & PHYS ED	Psychology (3)	6	
	APPLIED TECHNOLOGY	Culinary Arts	6	
	MATH & BUSINESS-CIT	Math Replacement (retiree)	0	
30.	SOC SCI HUMAN DEV & PHYS ED	Psychology (3)	11	
31.	APPLIED TECHNOLOGY	Culinary Arts	15	
32.	MATH & BUSINESS-CIT	Math Replacement (retiree)		
33.	MATH & BUSINESS-CIT	CIT (retiree)		

Addendum 2 - PROGRAM REVIEW COMMITTEE CLASSIFIED NEEDS RANKING 11/01/18

ADMINISTRATIVE SERVICES	Custodian	11	
APPLIED TECHNOLOGY	Culinary Arts – Lab Assistant	1	
ARTS & HUMANITIES	Division Secretary II/Humanities	11	
MARKETING & PUBLIC RELATIONS	Communications Specialist Marketing	?	
1. RESEARCH, PLANNING & INST/EFFECT SCIENCE	Research Analyst	15	
SOCIAL SCI. HUMAN DEV & PHYS ED	Physics Lab Technician	6	
STUDENT EQUITY & SUCCESS	Athletic Trainer	5	
DEVELOPMENT & COMM RELATIONS	Clerical Assistant	2	
	Accountant	0	
2. ADMINISTRATIVE SERVICES	Custodian (1)	15	
APPLIED TECHNOLOGY	Culinary Arts – Lab Assistant	0	
ARTS & HUMANITIES	Division Secretary II/Humanities	11	
MARKETING & PUBLIC RELATIONS	Communications Specialist Marketing	0	
RESEARCH, PLANNING & INST/EFFECT SCIENCE	Grants Director	8	
SOCIAL SCI. HUMAN DEV & PHYS ED	Physics Lab Technician	12	
STUDENT EQUITY & SUCCESS	Athletic Trainer	6	
DEVELOPMENT & COMM RELATIONS	Clerical Assistant	3	
	Accountant	0	
ADMINISTRATIVE SERVICES	Custodian (2)	8	
APPLIED TECHNOLOGY	Culinary Arts – Lab Assistant	0	
3. ARTS & HUMANITIES	Division Secretary II/Humanities	12	
MARKETING & PUBLIC RELATIONS	Communications Specialist Marketing	0	
RESEARCH, PLANNING & INST/EFFECT SCIENCE	Grants Director	5	
SOCIAL SCI. HUMAN DEV & PHYS ED	Physics Astronomy Lab	10	
STUDENT EQUITY & SUCCESS	Athletic Trainer	7	
DEVELOPMENT & COMM RELATIONS	Clerical Assistant	4	
	Accountant	0	
ADMINISTRATIVE SERVICES	Custodian (2)	12	
APPLIED TECHNOLOGY	Culinary Arts – Lab Assistant	2	
ARTS & HUMANITIES	Music ½-Time Accompanist	7	
MARKETING & PUBLIC RELATIONS	Communications Specialist Marketing	2	
RESEARCH, PLANNING & INST/EFFECT SCIENCE	Grants Director	3	
4. SCIENCE	Physics Astronomy Lab	14	
SOCIAL SCI. HUMAN DEV & PHYS ED	Athletic Trainer	9	
STUDENT EQUITY & SUCCESS	Clerical Assistant	5	
DEVELOPMENT & COMM RELATIONS	Accountant	0	
5. ADMINISTRATIVE SERVICES	Custodian (2)	12	12
APPLIED TECHNOLOGY	Culinary Arts – Lab Assistant	1	
ARTS & HUMANITIES	Music ½-Time Accompanist	7	
MARKETING & PUBLIC RELATIONS	Communications Specialist Marketing	2	
RESEARCH, PLANNING & INST/EFFECT SCIENCE	Grants Director	4	
6. SCIENCE	Nursing Simulator	12	7
SOCIAL SCI. HUMAN DEV & PHYS ED	Athletic Trainer	8	
STUDENT EQUITY & SUCCESS	Clerical Assistant	5	
DEVELOPMENT & COMM RELATIONS	Accountant	0	
ADMINISTRATIVE SERVICES	Grounds/Caretaker	9	
APPLIED TECHNOLOGY	Culinary Arts – Lab Assistant	0	
7. SOCIAL SCI. HUMAN DEV & PHYS ED	Athletic Trainer	10	12
8. ARTS & HUMANITIES	Music ½-Time Accompanist	10	6
MARKETING & PUBLIC RELATIONS	Communications Specialist Marketing	2	
RESEARCH, PLANNING & INST/EFFECT SCIENCE	Grants Director	5	
STUDENT EQUITY & SUCCESS	Lab Technician Geography	7	
DEVELOPMENT & COMM RELATIONS	Clerical Assistant	4	
	Accountant	0	

Addendum 2 - Continued

9. ADMINISTRATIVE SERVICES	Grounds/Caretaker	12
APPLIED TECHNOLOGY	Culinary Arts – Lab Assistant	0
ARTS & HUMANITIES	Art Increased hrs Lab Technician (55%)	5
MARKETING & PUBLIC RELATIONS	Communications Specialist Marketing	2
RESEARCH, PLANNING & INST/EFFECT SCIENCE	Grants Director	8
SOCIAL SCI. HUMAN DEV & PHYS ED	Lab Technician Geography	11
STUDENT EQUITY & SUCCESS	Clerical Assistant II Police Acad/CrmJus	3
DEVELOPMENT & COMM RELATIONS	Clerical Assistant	6
	Accountant	2
ADMINISTRATIVE SERVICES	Administrative Secretary	8
APPLIED TECHNOLOGY	Culinary Arts – Lab Assistant	0
ARTS & HUMANITIES	Art Increased hrs Lab Technician (55%)	7
MARKETING & PUBLIC RELATIONS	Communications Specialist Marketing	2
RESEARCH, PLANNING & INST/EFFECT SCIENCE	Grants Director	5
10. SCIENCE	Lab Technician Georgraphy	13
SOCIAL SCI. HUMAN DEV & PHYS ED	Clerical Assistant II Police Acad/CrmJus	5
STUDENT EQUITY & SUCCESS	Clerical Assistant	11
DEVELOPMENT & COMM RELATIONS	Accountant	1
ADMINISTRATIVE SERVICES	Administrative Secretary	8
APPLIED TECHNOLOGY	Culinary Arts – Lab Assistant	2
ARTS & HUMANITIES	Art Increased hrs Lab Technician (55%)	8
MARKETING & PUBLIC RELATIONS	Communications Specialist Marketing	2
RESEARCH, PLANNING & INST/EFFECT SCIENCE	Grants Director	4
SOCIAL SCI. HUMAN DEV & PHYS ED	Lab Technician Chemistry	9
11. STUDENT EQUITY & SUCCESS	Clerical Assistant II Police Acad/CrmJus	7
DEVELOPMENT & COMM RELATIONS	Clerical Assistant	12
	Accountant	1
ADMINISTRATIVE SERVICES	Administrative Secretary	11
APPLIED TECHNOLOGY	Culinary Arts – Lab Assistant	1
12. ARTS & HUMANITIES	Art Increased hrs Lab Technician (55%)	15
MARKETING & PUBLIC RELATIONS	Communications Specialist Marketing	2
RESEARCH, PLANNING & INST/EFFECT SCIENCE	Grants Director	6
SOCIAL SCI. HUMAN DEV & PHYS ED	Lab Technician Chemistry	7
DEVELOPMENT & COMM RELATIONS	Clerical Assistant II Police Acad/CrmJus	6
	Accountant	3
13. ADMINISTRATIVE SERVICES	Administrative Secretary	16
APPLIED TECHNOLOGY	Culinary Arts – Lab Assistant	1
MARKETING & PUBLIC RELATIONS	Communications Specialist Marketing	4
RESEARCH, PLANNING & INST/EFFECT SCIENCE	Grants Director	10
SOCIAL SCI. HUMAN DEV & PHYS ED	Lab Technician Chemistry	12
DEVELOPMENT & COMM RELATIONS	Clerical Assist II Police Acad/CrmJus	6
	Accountant	2

Addendum 2 - Continued

ADMINISTRATIVE SERVICES	Custodian (3)	11	
APPLIED TECHNOLOGY	Culinary Arts – Lab Assistant	3	
MARKETING & PUBLIC RELATIONS	Communications Specialist Marketing	2	
RESEARCH, PLANNING & INST/EFFECT	Grants Director	9	
14.SCIENCE	Lab Technician Chemistry	15	
SOCIAL SCI. HUMAN DEV & PHYS ED	Clerical Assistant II Police Acad/CrmJus	8	
DEVELOPMENT & COMM RELATIONS	Accountant	3	
15.ADMINISTRATIVE SERVICES	Custodian (3)	14	
APPLIED TECHNOLOGY	Culinary Arts – Lab Assistant	7	
MARKETING & PUBLIC RELATIONS	Communications Specialist Marketing	2	
RESEARCH, PLANNING & INST/EFFECT	Grants Director	8	
SCIENCE	½ Time Lab Technician Biology	12	
SOCIAL SCI. HUMAN DEV & PHYS ED	Clerical Assistant II Police Acad/CrmJus	8	
DEVELOPMENT & COMM RELATIONS	Accountant	1	
ADMINISTRATIVE SERVICES	Groundskeeper	10	
APPLIED TECHNOLOGY	Culinary Arts – Lab Assistant	7	
MARKETING & PUBLIC RELATIONS	Communications Specialist Marketing	2	
RESEARCH, PLANNING & INST/EFFECT	Grants Director	9	
16.SCIENCE	½ Time Lab Technician Biology	14	
SOCIAL SCI. HUMAN DEV & PHYS ED	Clerical Assistant II Police Acad/CrmJus	6	
DEVELOPMENT & COMM RELATIONS	Accountant	1	
17.ADMINISTRATIVE SERVICES	Groundskeeper	14	
APPLIED TECHNOLOGY	Culinary Arts – Lab Assistant	9	
MARKETING & PUBLIC RELATIONS	Communications Specialist Marketing	5	
RESEARCH, PLANNING & INST/EFFECT	Grants Director	11	
SOCIAL SCI. HUMAN DEV & PHYS ED	Clerical Assistant II Police Acad/CrmJus	11	
DEVELOPMENT & COMM RELATIONS	Accountant	3	
ADMINISTRATIVE SERVICES	Tech Support Specialist	5	
APPLIED TECH	Culinary Arts – Lab Assistant	10	
MARKETING & PUBLIC RELATIONS	Communications Specialist Marketing	5	
18.RESEARCH, PLANNING & INST/EFFECT	Grants Director	14	
SOCIAL SCI. HUMAN DEV & PHYS ED	Clerical Assistant II Police Acad/CrmJus	11	
DEVELOPMENT & COMM RELATIONS	Accountant	3	
ADMINISTRATIVE SERVICES	Technology Support Specialist	10	
19.APPLIED TECHNOLOGY	Culinary Arts – Lab Assistant	14	10
MARKETING & PUBLIC RELATIONS	Communications Specialist Marketing	4	
20.SOCIAL SCI. HUMAN DEV & PHYS ED	Clerical Assistant II Police Acad/CrmJus	14	8
DEVELOPMENT & COMM RELATIONS	Accountant	4	
ADMINISTRATIVE SERVICES	Technology Support Specialist	10	
21.APPLIED TECHNOLOGY	Electricity/Electronics	15	
MARKETING & PUBLIC RELATIONS	Communications Specialist Marketing	10	
DEVELOPMENT & COMM RELATIONS	Accountant	3	
ADMINISTRATIVE SERVICES	Technology Support Specialist	11	
22.APPLIED TECHNOLOGY	Division Office Toolroom Specialist	13	
MARKETING & PUBLIC RELATIONS	Communications Specialist Marketing	7	
DEVELOPMENT & COMM RELATIONS	Accountant	4	
ADMINISTRATIVE SERVICES	Technology Support Specialist	10	
23.APPLIED TECHNOLOGY	Division Office Secretary II	12	
MARKETING & PUBLIC RELATIONS	Communications Specialist Marketing	9	
DEVELOPMENT & COMM RELATIONS	Accountant	6	

Addendum 2 - Continued

ADMINISTRATIVE SERVICES	Technology Support Specialist	10	
24. APPLIED TECHNOLOGY	Welding Lab Assistant	14	
MARKETING & PUBLIC RELATIONS	Communications Specialist Marketing	9	
DEVELOPMENT & COMM RELATIONS	Accountant	4	
25. ADMINISTRATIVE SERVICES	Technology Support Specialist	13	
APPLIED TECHNOLOGY	Culinary Arts	6	
MARKETING & PUBLIC RELATIONS	Communications Specialist Marketing	12	
DEVELOPMENT & COMM RELATIONS	Accountant	4	
26. APPLIED TECHNOLOGY	Culinary Arts	9	
MARKETING & PUBLIC RELATIONS	Communications Specialist Marketing	7	
DEVELOPMENT & COMM RELATIONS	Accountant	3	
27. MARKETING & PUBLIC RELATIONS	Communications Specialist Marketing	14	
DEVELOPMENT & COMM RELATIONS	Accountant	4	
28. MARKETING & PUBLIC RELATIONS	Web Developer	14	
DEVELOPMENT & COMM RELATIONS	Accountant	5	
29. DEVELOPMENT & COMM RELATIONS	Accountant	9	12
30. MARKETING & PUBLIC RELATIONS	Social Media Specialist	9	6
31. DEVELOPMENT & COMM RELATIONS	Development Coordinator	9	
32. MARKETING & PUBLIC RELATIONS	Social Media Specialist		